

<b>INVITATION TO BID</b>		<b>LSU</b>	<b>BID DUE DATE AND TIME</b>	
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE			<b>11/23/2005 11:00 am CT</b>	
<b>SOLICITATION B6CSN0080</b>			RETURN BID TO	
VENDOR #				
VENDOR NAME AND ADDRESS			Louisiana State University Purchasing Office 213 Thomas Boyd Hall Baton Rouge, LA 70803	
<div style="border: 1px solid black; height: 80px; width: 350px;"></div>			BUYER Charlotte Newman	
			BUYER PHONE 225-578-2290	
			ISSUE DATE 11/08/2005	
<b>TITLE: MODULAR OFFICE UNITS - RENTAL</b>				

### To Be Completed By Bidder

1. \_\_\_\_\_ "No Bid" (sign and return this page only).
2. \_\_\_\_\_ My Company does not wish to receive future solicitations for this commodity code.
3. Specify your Delivery: To be made within \_\_\_\_\_ days after receipt of order.
4. Specify your Payment Terms: \_\_\_\_\_  
Prompt payment cash discounts for less than 30 days and less than 1% will be accepted, but will not be considered in determining awards. On indefinite quantity term contracts, cash discounts will be accepted and taken, but will not be considered in determining awards.
5. Specify your Bid Reference Number: \_\_\_\_\_  
(This number will appear on any resulting order or contract.)

### General Instructions to Bidders

1. Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by the issuing LSU Campus/Department at the "Return Bid To" address stated above, until the specified due date and time.
2. Bids must be signed by a person authorized to bind the vendor. In accordance with Louisiana R.S. 39:1594, the person signing the bid must be: (1) a current corporate officer, partnership member, or other individual specifically authorized to submit a bid as evidenced in the appropriate records filed with the Louisiana Secretary of State; or (2) an individual authorized to bind the vendor as evidenced by a corporate resolution, certificate or affidavit; or (3) other documents indicating authority which are acceptable to the public entity.
3. Read the entire solicitation, including all terms, conditions and specifications.
4. All bid information and prices must be typed or written in ink. Any corrections, erasures or other forms of alteration to unit prices are to be initialed by the bidder.
5. Bid prices shall include all delivery charges paid by the vendor, F.O.B. LSU Destination, unless otherwise provided in the solicitation. Any invoiced delivery charges not quoted and itemized on the LSU purchase order are subject to rejection and non-payment.
6. Payment is to be made within 30 days after receipt of properly executed invoice, or delivery and acceptance, whichever is later. Delinquent payment penalties are governed by L.R.S. 39:1695.
7. By signing this solicitation, the bidder certifies compliance with all general instructions to bidders, terms, conditions and specifications; and further certifies that this bid is made without collusion or fraud.

BIDDER (Name of Firm)	MAILING ADDRESS
AUTHORIZED SIGNATURE	CITY, STATE ZIP
PRINTED NAME	PHONE #
TITLE	FAX #
E-MAIL	FEDERAL TAX ID #

SOLICITATION **B6CSN0080**DUE DATE **11/23/2005**DUE TIME **11:00 am**

These standard terms and conditions shall apply to all LSU solicitations, unless otherwise specifically amended and provided for in the special terms and conditions, specifications, or other solicitation documents. In the event of conflict between the General Instructions to Bidders or Standard Terms & Conditions and the Special Terms & Conditions, the Special Terms & Conditions shall govern.

Bids submitted are subject to provisions of the laws of the State of Louisiana, including but not limited to: the Louisiana Procurement Code (R.S. 39:1551-1736); Purchasing Rules and Regulations (Title 34 of the Louisiana Administrative Code); Executive Orders; and the terms, conditions, and specifications stated in this solicitation.

**1. Bid Delivery and Receipt**

To be considered, sealed bids must be received and time-stamped at the "Return Bid To" address no later than the due date and time specified herein. Sealed bids cannot be accepted by telegraph, fax, or e-mail. Price alterations and addenda to bids may be submitted by telegraph or fax, and will be considered provided bidder's sealed bid, price alterations and addenda have been received in the purchasing office prior to bid opening time. Late bids cannot be accepted per L.A.C. 34:I.517, and shall be returned unopened.

**2. Bid Forms**

Bids are to be submitted on and in accordance with the LSU solicitation forms provided, and must be signed by an authorized agent of the vendor. Bids submitted on other forms or in other price formats may be considered informal and may be rejected in part or in its entirety. Bids submitted in pencil and/or bids containing no original signature indicating the bidder's intent to be bound will not be accepted.

**3. Interpretation of Solicitation/Bidder Inquiries**

If bidder is in doubt as to the meaning of any part or requirement of this solicitation, bidder may submit a written request for interpretation to the Buyer-of-Record at the address and/or fax number shown above. Written inquiries must be received in the LSU Purchasing Office no later than five (5) calendar days prior to the opening of bids, and shall be clearly cross-referenced to the relevant solicitation/specification in question.

No decisions or actions shall be executed by any bidder as a result of oral discussions with any LSU employee or consultant. Any interpretation of the documents will be made by formal addendum only, issued by the LSU Purchasing Office, and mailed or delivered to all bidders known to have received the solicitation. LSU shall not be responsible for any other interpretations or assumptions made by bidder.

**4. Bid Opening**

Bidders may attend the public bid opening of sealed bids and proposals. No information or opinions concerning the ultimate contract award will be given at bid opening or during the evaluation process. Written bid tabulations will not be furnished. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting the LSU Purchasing Office during normal working hours.

**5. Special Accommodations**

Any "qualified individual with a disability" as defined by the Americans with Disabilities Act, who has submitted a bid and desires to attend the public bid opening, must notify the LSU Purchasing Office in writing not later than seven days prior to the bid opening date of their need for special accommodations. If the request cannot be reasonably provided, the individual will be informed prior to the bid opening.

**6. Standards of Quality**

Any product or service bid shall conform to all applicable federal, state and local laws and regulations, and the specifications contained in the solicitation. Any manufacturer's name, trade name, brand name, or catalog number used in the specification is for the purpose of describing the standard of quality, performance, and characteristics desired; and is not intended to limit or restrict competition. Bidder must specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact product specified in the solicitation.

**7. New Products/Warranty/Patents**

All products bid for purchase must be new, never previously used, of the manufacturer's current model and/or packaging, and of best quality as measured by acceptable trade standards. No remanufactured, demonstrator, used or irregular products will be considered for purchase unless otherwise specified.

The manufacturer's standard published warranty and provisions shall apply, unless more stringent warranties are otherwise required by LSU and specified in the solicitation. In such cases, the bidder and/or manufacturer shall honor the specified warranty requirements, and bid prices shall include any premium costs of such coverage.

Bidder guarantees that the products proposed and furnished will not infringe upon any valid patent or trademark; and shall, at its own expense, defend any and all actions or suits charging such infringement, and shall save LSU harmless.

**8. Descriptive Information**

Bidders proposing an equivalent brand or model are to submit with the bid descriptive information (such as literature, technical data, illustrations, etc) sufficient for LSU to evaluate quality, suitability, and compliance with the specifications. Failure to

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submit descriptive information may cause bid to be rejected. Any changes made by bidder to a manufacturer's published specifications shall be verifiable by the manufacturer. If items bid do not fully comply with specifications, bidder must state in what respect items deviate. Bidder's failure to note exceptions in its bid will not relieve the bidder from supplying the actual products requested.

**9. Bids/Prices/F.O.B. Point**

- The bid price for each item is to be quoted on a "net" basis and F.O.B. LSU Destination, i.e. title passing upon receipt and inclusive of all delivery charges, any item discounts, etc.
- Bids other than F.O.B. LSU Destination may be rejected.
- Bids indicating estimated freight charges may be rejected.
- Bids requiring deposits, payment in advance, or C.O.D. terms may be rejected.
- Bidders who do not quote "net" item prices and who separately quote an overall "lump sum" freight cost or discount for all items shall be considered as submitting an "all-or-none" bid for evaluation and award purposes; and risk rejection if award is made on an item basis.
- Prices shall be firm for acceptance for a minimum of 30 days, unless otherwise specified. Bids conditioned with shorter acceptance periods may be rejected.
- Prices are to be quoted in the unit/packaging specified (e.g. each, 12/box, etc), or may be rejected.
- In the event of extension errors, the unit price bid shall prevail.

**10. Taxes**

Vendor is responsible for including all applicable taxes in the bid price. LSU is exempt from all Louisiana state and local sales and use taxes. By accepting an award, resident and non-resident firms acknowledge their responsibility for the payment of all taxes duly assessed by the State of Louisiana and its political subdivisions for which they are liable, including but not limited to: franchise taxes, privilege taxes, sales taxes, use taxes, ad valorem taxes, etc.

**11. Terms and Conditions**

This solicitation contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, vendor agrees that contrary terms and conditions which may be included in its bid are nullified; and agrees that this contract shall be construed in accordance with this solicitation and governed by the laws of the State of Louisiana.

**12. Vendor Forms/LSU Signature Authority**

The terms and conditions of the LSU solicitation and purchase order/contract shall solely govern the purchase agreement, and shall not be amended by any vendor contract, form, etc.

The University's chief procurement officer, or authorized designee, is delegated sole authority to execute/sign any vendor contracts, forms, etc, on behalf of LSU. Departments are expressly prohibited from signing any vendor forms.

Any such vendor contracts/forms bearing unauthorized signatures shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom. Vendors who present any such forms to department users for signature without regard to this strict LSU policy may face contract cancellation, suspension, and/or debarment.

**13. Awards**

Award will be made to the lowest responsible and responsive bidder. LSU reserves the right: (1) to award items separately, grouped, or on an all-or-none basis, as deemed in its best interest; (2) to reject any or all bids and/or items; and (3) to waive any informalities.

All solicitation specifications, terms and conditions shall be made part of any subsequent award as if fully reproduced and included therein, unless specifically amended in the formal contract.

**14. Acceptance of Bid**

Only the issuance of an official LSU purchase order/contract, a Notification of Award letter, or a Notification of Intent to Award letter shall constitute the University's acceptance of a bid. LSU shall not be responsible in any way to a vendor for goods delivered or services rendered without an official purchase order/contract.

**15. Applicable Law**

All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.

**16. Awarded Products/Unauthorized Substitutions**

Only those awarded brands and numbers stated in the LSU contract are approved for delivery, acceptance, and payment purposes. Any substitutions require prior approval of the LSU Purchasing Office. Unauthorized product substitutions are subject to rejection at time of delivery, post-return at vendor's expense, and non-payment.

**17. Testing/Rejected Goods**

Vendor warrants that the products furnished will be in full conformity with the specification, drawing or sample, and agrees that this warranty shall survive delivery, acceptance, and use. Any defect in any product may cause its rejection. LSU reserves the right to test products for conformance to specifications both prior to and after any award. Vendor shall bear the cost of testing

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if product is found to be non-compliant. All rejected goods will be held at vendor's risk and expense, and subject to vendor's prompt disposition. Unless otherwise arranged, rejected goods will be returned to the vendor freight collect.

**18. Delivery**

Vendor is responsible for making timely delivery in accordance with its quoted delivery terms. Vendor shall promptly notify the LSU Department and/or Purchasing Office of any unforeseen delays beyond its control. In such cases, LSU reserves the right to cancel the order and to make alternative arrangements to meet its needs.

**19. Default of Vendor**

Failure to deliver within the time specified in the bid/award will constitute a default and may be cause for contract cancellation. Where the University has determined the vendor to be in default, LSU reserves the right to purchase any or all goods or services covered by the contract on the open market and to surcharge the vendor with costs in excess of the contract price. Until such assessed surcharges have been paid, no subsequent bids from the defaulting vendor will be considered for award.

**20. Vendor Invoices**

Invoices shall reference the LSU purchase/release order number, vendor's packing list/delivery ticket number, shipping/delivery date, etc. Invoices are to be itemized and billed in accordance with the order, show the amount of any prompt payment discount, and submitted on the vendor's own invoice form. Invoices submitted by the vendor's supplier are not acceptable.

**21. Delinquent Payment Penalties**

Delinquent payment penalties are mandated and governed by Louisiana R.S. 39:1695. Vendor penalties to the contrary shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom.

**22. Assignment of Contract/Contract Proceeds**

Vendor shall not assign, sublet or transfer its contractual responsibilities, or payment proceeds thereof, to another party without the prior written consent and approval of the LSU Purchasing Office. Unauthorized assignments of contract or assignments of contract proceeds shall be null and void, shall have no legal force, and shall not be recognized by LSU in any dispute arising therefrom.

**23. Contract Cancellation**

LSU has the right to cancel any contract for cause, in accordance with purchasing rules and regulations, including but not limited to: (1) failure to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; (3) misrepresentation by the vendor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the University; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract.

LSU has the right to cancel any contract for convenience at any time by giving thirty (30) days written notice to the vendor. In such cases, the vendor shall be entitled to payment for compliant deliverables in progress.

**24. Prohibited Contractual Arrangements**

Per Louisiana R.S. 42:1113.A, no public servant, or member of such a public servant's immediate family, or legal entity in which he has a controlling interest shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant. See statute for complete law, exclusions, and provisions.

**25. Equal Employment Opportunity Compliance**

By submitting and signing this bid, vendor agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972; federal Executive Order 11246; federal Rehabilitation Act of 1973, as amended; the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; the Age Act of 1975; the Americans with Disabilities Act of 1990. Vendor agrees not to discriminate in its employment practices, and will render services under any contract entered into as a result of this solicitation without regard to race, color, religion, sex, age, national origin, veteran status, political affiliation, handicap, disability, or other non-merit factor. Any act of discrimination committed by vendor, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of any contract entered into as a result of this solicitation.

**26. Mutual Indemnification**

Each party hereto agrees to indemnify, defend, and hold the other, its officers, directors, agents and employees harmless from and against any and all losses, liabilities, and claims, including reasonable attorney's fees arising out of or resulting from the willful act, fault, omission, or negligence of the indemnifying party or of its employees, contractors, or agents in performing its obligations under this agreement, provided however, that neither party hereto shall be liable to the other for any consequential damages arising out of its willful act, fault, omission, or negligence.

**27. Certification of No Suspension or Debarment**

By signing and submitting this bid, bidder certifies that its company, any subcontractors, or principals thereof, are not suspended or debarred under federal or state laws or regulations. A list of parties who have been suspended or debarred by federal agencies is maintained by the General Services Administration and can be viewed on the internet at [www.epls.gov](http://www.epls.gov).

**BOARD OF SUPERVISORS  
LOUISIANA STATE UNIVERSITY AND  
AGRICULTURAL & MECHANICAL COLLEGE  
Purchasing Office, 213 Thomas Boyd Hall  
Baton Rouge, LA 70803-3001**

**INSURANCE REQUIREMENTS**

**WORKMEN'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:** The Contractor shall, before commencing any work to be conducted under this contract, procure Workmen's Compensation and Employer's Liability insurance with a limit of liability as required by the Labor Code of the State of Louisiana with an insurance company authorized to write such policies of insurance in the State of Louisiana. It shall be the further responsibility of the Contractor to require that all subcontractors have in full force and effect, a policy of Workmen's Compensation and Employer's Liability insurance before proceeding with any of the work required under this contract. The Employer's Liability limit shall be \$1,000,000 when work is over water and involves maritime exposure.

**COMMERCIAL GENERAL LIABILITY INSURANCE:** Commercial General Liability Insurance with a combined single limit of \$1,000,000 per occurrence for bodily injury and property damage. This insurance shall include the following coverage:

1. Premises - Operations;
2. Broad Form Contractual Liability;
3. Products and Completed Operations;
4. Use of Contractors and Subcontractors;
5. Personal Injury;
6. Broad Form Property Damage;
7. Explosion, Collapse and Underground (XCU) Coverage.

**BUSINESS AUTOMOBILE LIABILITY INSURANCE:** Business Automobile Liability Insurance with a combined single limit of \$1,000,000 per occurrence for bodily injury and property damage, unless otherwise indicated. This insurance shall include for bodily injury and property damage the following coverages:

1. Owned automobiles;
2. Hired automobiles;
3. Non-owned automobiles.

If the vendor/contractor does not own an automobile and an automobile is utilized in the execution of the contract, then only hired and non-owned coverage is acceptable. If an automobile is not utilized for the execution of the contract, then automobile coverage is not required.

Board of Supervisors of Louisiana State University and Agricultural and Mechanical College shall be named as additional insured on all liability policies. A Thirty (30) day prior notice of cancellation must be given to the University for all required coverages. Insurance must be from a company with an A.M. Best's rating of no less than A-:VI who is authorized to do business in the State of Louisiana. The A.M. Best's rating requirement may be waived for Worker's Compensation only.

The successful contractor is to provide the owner with a certificate of insurance prior to commencement of work.

LOUISIANA STATE UNIVERSITY AND A & M COLLEGE  
ITEM SPECIFICATIONS

BID B6CSN0080  
PAGE NO 1

D E S C R I P T I O N

"MODULAR OFFICE RENTAL" - FURNISH, DELIVER AND SETUP IN CHALMETTE, LA, CAMERON, LA & PORT SULPHUR, LA PER ATTACHED SPECIFICATIONS.

NOTE:

TERMS AND CONDITIONS: SUBMITTAL OF ANY TERMS AND CONDITIONS CONTRARY TO OUR SOLICITATION MAY CAUSE YOUR BID TO BE REJECTED. BY SIGNING BELOW, TERMS AND CONDITIONS WHICH MAY BE INCLUDED IN YOUR BID ARE NULLIFIED, AND VENDOR AGREES THAT THIS CONTRACT SHALL BE CONSTRUED IN ACCORDANCE WITH THIS SOLICITATION AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

BIDDER MUST SIGN.

NOTE:

WHERE THE WORD "SHALL" IS USED, IT IS TO BE UNDERSTOOD THAT THE PROVISIONS OF QUALITY UNDER INFORMATION FOR BIDDERS AND GENERAL CONDITIONS WILL PREVAIL.

Item # 1 – Building A

1. 6 mo. Rental of one (1) modular office unit – Citrus Research Station, Port Sulphur, LA.  
Approximate size is to be 24 ft X 60 ft.

Rental is to include:

- All permits and fees for transportation/licenses
- All ramps, decks, steps, guard rails, porch.

\*\*\*Additional specifications attached.\*\*\*

\$ \_\_\_\_\_ / month

2. 1 lot Delivery and set up of modular unit. \*\*Additional specs attached\*\*\*\*

\$ \_\_\_\_\_

3. 1 lot Take down and removal of modular unit upon expiration of rental.

\*\*\*\*\* Additional specifications attached \*\*\*\*\*

\$ \_\_\_\_\_

NOTE: The University reserves the right to purchase the modular office unit during the term of the rental period if funds become available. Bidder to indicate the purchase price at various stages of rental period as indicated below.

Purchase Price at the end of 6 months \$ \_\_\_\_\_

Purchase Price at the end of 12 months \$ \_\_\_\_\_

Purchase Price at the end of 18 months \$ \_\_\_\_\_

Purchase Price at the end of 24 months \$ \_\_\_\_\_

NOTE: Award is to be made based on the rental of unit, items 1-3 listed above.

NOTE: Rental rate to be pro-rated to actual number of days for periods less than a month rental.

Item # 2 – Building B

1. 6 mo. Rental of one (1) modular office unit – St. Bernard Extension Office, Chalmette, LA.  
Approximate size is to be 36 ft X 60 ft.

Rental is to include:

- All permits and fees for transportation/licenses
- All ramps, decks, steps, guard rails, porch.

\*\*\*Additional specifications attached.\*\*\*

\$ \_\_\_\_\_ / month

2. 1 lot Delivery and set up of modular unit. \*\*Additional specs attached\*\*\*\*

\$ \_\_\_\_\_

3. 1 lot Take down and removal of modular unit upon expiration of rental.

\*\*\*\*\* Additional specifications attached \*\*\*\*\*

\$ \_\_\_\_\_

NOTE: The University reserves the right to purchase the modular office unit during the term of the rental period if funds become available. Bidder to indicate the purchase price at various stages of rental period as indicated below.

Purchase Price at the end of 6 months \$ \_\_\_\_\_

Purchase Price at the end of 12 months \$ \_\_\_\_\_

Purchase Price at the end of 18 months \$ \_\_\_\_\_

Purchase Price at the end of 24 months \$ \_\_\_\_\_

NOTE: Award is to be made based on the rental of unit, items 1-3 listed above.

NOTE: Rental rate to be pro-rated to actual number of days for periods less than a month rental.



Item # 3 – Building C

1. 6 mo. Rental of one (1) modular office unit–Cameron Parish Extension Office Cameron, LA.  
Approximate size is to be 36 ft X 60 ft.

Rental is to include:

- All permits and fees for transportation/licenses
- All ramps, decks, steps, guard rails, porch.

\*\*\*Additional specifications attached.\*\*\*

\$ \_\_\_\_\_ / month

2. 1 lot Delivery and set up of modular unit. \*\*Additional specs attached\*\*\*\*

\$ \_\_\_\_\_

3. 1 lot Take down and removal of modular unit upon expiration of rental.

\*\*\*\*\* Additional specifications attached \*\*\*\*\*

\$ \_\_\_\_\_

NOTE: The University reserves the right to purchase the modular office unit during the term of the rental period if funds become available. Bidder to indicate the purchase price at various stages of rental period as indicated below.

Purchase Price at the end of 6 months \$ \_\_\_\_\_

Purchase Price at the end of 12 months \$ \_\_\_\_\_

Purchase Price at the end of 18 months \$ \_\_\_\_\_

Purchase Price at the end of 24 months \$ \_\_\_\_\_

NOTE: Award is to be made based on the rental of unit, items 1-3 listed above.

NOTE: Rental rate to be pro-rated to actual number of days for periods less than a month rental.

## **TECHNICAL SPECIFICATIONS**

### **SCOPE OF RENTAL**

The scope includes short term rental of Modular Buildings as indicated on the enclosed drawings and in conformance with these specifications and applicable codes and regulations. Included are three (3) buildings with minimum sizes listed below:

- ◆ Building "A" approximately 24 ft. x 60 ft.
- ◆ Building "B" approximately 36 ft. x 60 ft.
- ◆ Building "C" approximately 36 ft. x 60 ft.

The sizes indicated are minimum sizes that will be accepted. Attached floor plans are diagrammatic, actual floor plans may vary.

The contractor shall provide all equipment, tools, material and labor necessary to complete the work as described in these specifications and as shown on the accompanying drawings.

The buildings are to be located at the addresses listed below:

- ◆ Building "A" - Citrus Research Station  
22193 Highway 23  
Port Sulphur, LA 70083
- ◆ Building "B" - St. Bernard Extension Office  
8201 W. Judge Perez Drive  
Chalmette, LA 70043
- Building "C" - Cameron Parish Extension Office  
180 Henry Street  
Cameron, LA 70631

### **LEASE AGREEMENT**

It is the intent of the LSU Agricultural Center to lease the modular building units for a minimum period of six (6) months with three (3) six month options to renew at the same price, terms and conditions. Under the terms of the lease, the price for dismantling and return freight for the buildings shall be included. This cost will be paid only at the time that the units are removed from the premises.

### **PURCHASE OPTION PRICING**

**Pricing is to be provided for the option to purchase each modular building at the end of each (6) month period.**

## **PROJECT RESPONSIBILITIES**

The LSU Agricultural Center shall be responsible for:

1. Utility connection; electrical, water and sewer service and connection to each building.
2. Internet and telephone service and connection to each building.

The Modular Building supplier shall be responsible for:

1. Shop drawings and layout of each unit.
2. Code compliance review by the LA State Fire Marshal Plan Review Section.
3. Delivery and proper anchoring of each unit.
4. ADA compliant ramps, platforms and steps.

## **SCHEDULE AND DELIVERY**

Delivery and installation of the building(s) are to be completed twenty-one (21) days or less after a contract is awarded.

The bidder shall verify existing conditions including turning radius of hauler and provide any necessary equipment if needed to position the modular buildings at the proposed locations.

## **COORDINATION**

Work shall be coordinated thru the LSU Ag Center's Facilities Planning Dept.

## **CODE COMPLIANCE**

In general provide modular buildings that conform to applicable requirements of codes required by State and Local Authorities for the use indicated.

The structural system shall be capable of supporting a floor load and positive or negative roof live load according to the Southern Building Code Congress and International Building Code.

Provide and install structural tie downs in accordance with applicable codes.

All local, state and federal codes shall take precedence over these specifications. It is the bidder's responsibility to ensure that code compliance is met.

Buildings shall, at a minimum, meet requirements of Type VI Construction, Use Group B, 1991 SPC, 1991 SMC, 1996 NEC.

Buildings shall comply with requirements of the Louisiana State Fire Marshal.

## **FIRE EXTINGUISHERS**

Provide a wall mounted Code compliant ABC fire extinguisher at each exit door.

## **PERMITS AND FEES**

Necessary permits and fees for transportation/licenses will be the responsibility of the bidder.

## **BUILDING SPECIFICATIONS:**

### **(A) Dimensions and Layout**

Refer to attached drawings for general size and layout. Actual dimensions and layout may vary to allow standard products of various modular building manufacturers to be considered.

The building interior space is to include the number of offices and approximate area shown on the drawings as a minimum.

Manufacturer's standard construction for ramps, decks, and steps meeting applicable codes shall be accepted.

### **(B) Frame**

Outrigger and cross-member at 48" o.c., beam size is to be 12" JR-1. Axles are to be triple 6000# rated with brakes on 2. Hitch is a detachable underslung.

### **(C) Floor Structural System - Provide design for minimum 50 lb. live load.**

### **(D) Floor Material**

Floor tile shall be 1/8" gauge 12x12 vinyl tiles. All material shall have a flame spread rating of less than 75 when tested in accordance with ASTM E-84 tunnel test.

### **(E) Insulation**

Provide the following minimum types of insulation:

- |    |                  |                                   |
|----|------------------|-----------------------------------|
| 1. | Floors -         | R-11 unfaced fiberglass batts     |
| 2. | Exterior Walls - | R-11 kraft faced fiberglass batts |
| 3. | Roof -           | R-19 kraft faced fiberglass batts |

(F) Exterior Walls - Provide design for 110 MPH wind load.

(G) Framing

All exterior wall framing members shall be 2x4 #2 southern pine, spruce or fir @ 16" O.C. with double studs at all exterior and window openings, triple studs at all exterior corners, and double top plates. All headers shall be sized to meet or exceed the applicable roof and wind loads called for in local code. Wind bracing shall be integrally incorporated into framing.

(H) Exterior Siding

Color of exterior wall siding to be manufacturer's standard neutral color, white, beige or gray.

(I) Exterior Trim

Manufacturer's standard trim material for soffits, eaves, and doors. Exterior trim shall be a neutral color (white, beige or gray). Colors are to be manufacturer's standard trim color.

(J) Door Hardware, Keys and Accessories

Manufacturer's standard meeting required codes.

Each office door lockset is to be keyed separately from the others in each of the office buildings.

Provide two (2) keys for each interior lockset and master key each building so that one key will open both exterior and interior locksets. Provide four (4) exterior door keys for each building.

(K) Plumbing and Plumbing Accessories

Provide one (1) single use Men's and one (1) single use Women's restrooms, fully ADA compliant, per office unit.

LSU Agricultural Center shall be responsible for supplying and connecting water and sewer service to units. Service connections shall be single point and located on exterior.

## ROOFING AND CEILING SYSTEMS:

### (A) Roof Framing

All roof framing members shall be of heavy timber construction. Roof beams shall transfer loads directly onto load-bearing walls, partitions, and trusses. Beams shall be southern pine, spruce or fir, sized and spaced to meet requirements for all dead loads plus a minimum live load of 20 lbs. per sq.ft.

### (B) Roofing

The roof shall be 45 mil black single ply membrane over sheathing or decking. Comply with requirements of codes for live and wind loads.

Provide venting per applicable codes.

### (C) Ceiling

Ceiling material shall be a Class A pre-finished material. Meet or exceed requirements of applicable codes having jurisdiction.

## WINDOWS

Aluminum frame in manufacturer's standard sizes. Provide 1" mini blinds, typical.

## HVAC UNITS - Per Building

Heat/Cool:	Size and number of units as required by engineer design
Duct:	Foil faced fiberglass in ceiling.
Thermostat:	Locate at 48".

## ELECTRICAL - Per Building

Service Entrance:	1 1/4" minimum EMT thru floor
Lights:	Manufacturer's standard 48" fluorescent, provide sufficient number and layout to conform to lumen level requirement for business occupancy by applicable code.
Receptacle:	120V, 20A duplex
Porch Lights:	100 watt glass lense fixtures suitable for wet locations and exterior mounting.
Exit Lights:	Exit light fixtures shall be wall mount with a battery back-up and alarm signal to indicate that the battery is low or faulty. Color shall be red letters on white background.
Emergency Lights:	Emergency light fixtures shall be two bulb with battery backup.
Tele/Data Outlet:	Install empty conduit thru floor with outlet box to allow for installation of telephone and data wiring by Owner.

Each building shall be wired in accordance with the latest edition of the NEC. All electrical panels in each building shall be wired back to a single service entrance panel which shall be provided with the required service disconnecting means and over-current devices and with provisions for connection to the outside electrical utility. The building service voltage shall be 120/240V single phase, 3 wire; or 120/208V single phase 3 wire; or 120/208V three phase, four wire. The building supplier shall provide the electrical load information as required by LSU Ag Center to determine the service configuration and capacity. LSU Ag Center shall provide and connect the electrical service to single service entrance panel based on the load information provided by the building supplier.

#### **FOUNDATIONS, ANCHORING AND SITE WORK:**

(A) Foundation

Footings and necessary blocking required to level building shall be installed by contractor. Footing locations and anchoring shall be adequate to meet the requirements of the applicable and appropriate building codes. The contractor shall be responsible for re-leveling the building if required during the rental period.

(B) Skirting

Foundation skirting shall be provided and installed to grade. Skirting shall be fabricated from material to match the siding of the building. Contractor to install after utility connections are completed by the University.

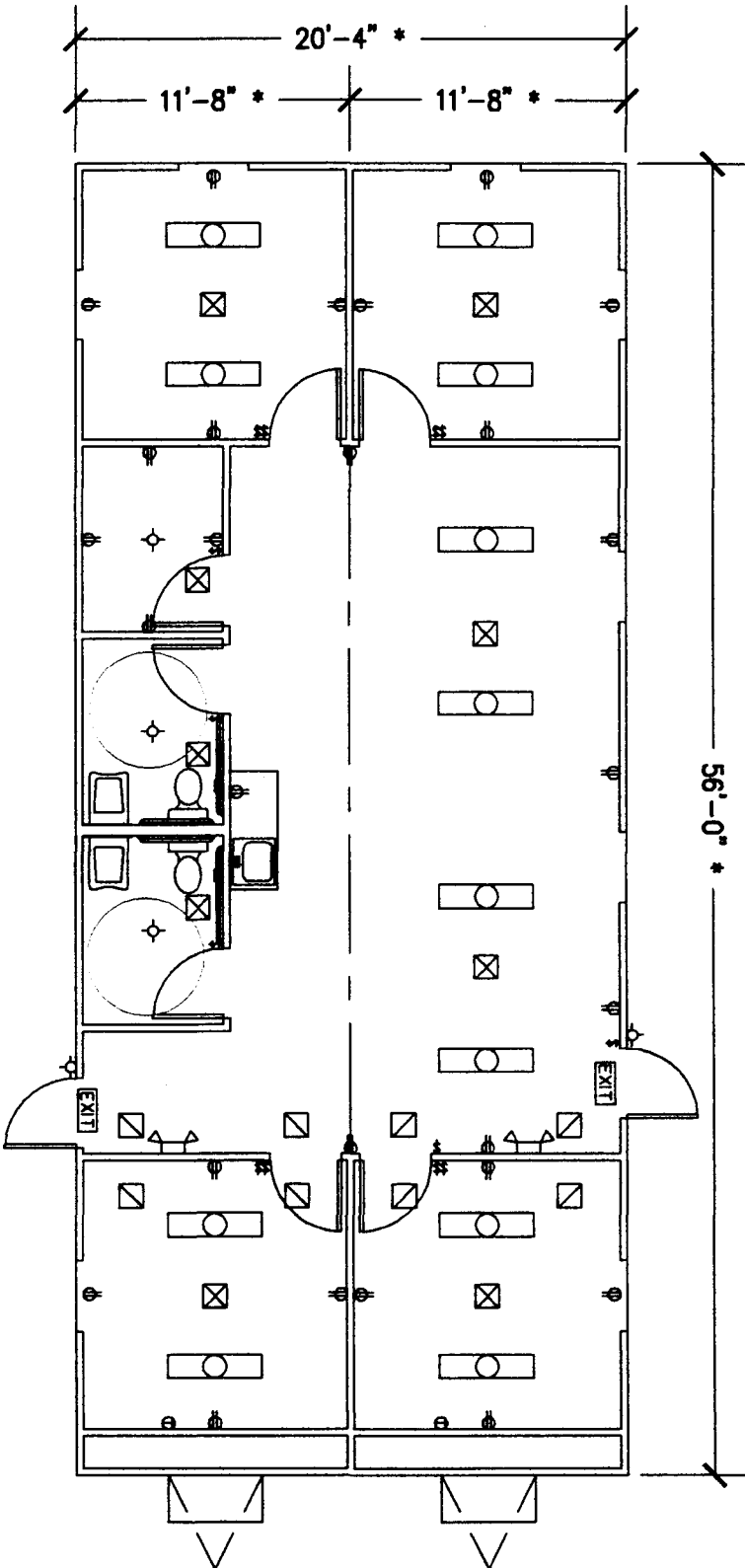
(C) Porch/Deck/Ramp/Steps/Rails/guard Rails

These items may be pressure treated pine or aluminum construction. Design and building in accordance with applicable codes and regulations. Manufacturer's standard porch, deck, steps, rails and guard systems meeting code requirements shall be allowed.

--END OF SPECIFICATIONS--

**KATRINA - BLDG. A**

PLOT SCALE: 1/8"=1'



\*NOTE: LAYOUT AND DIMENSIONS SHOWN ARE APPROXIMATE.  
ACTUAL MAY VARY TO ALLOW PRODUCTS OF VARIOUS MOD.  
BLDG. MANUF. TO BE CONSIDERED.

ENGINEER: D. FREDERICK

DRAWN BY: RCG

DATE: 10/12/05

REVISED:

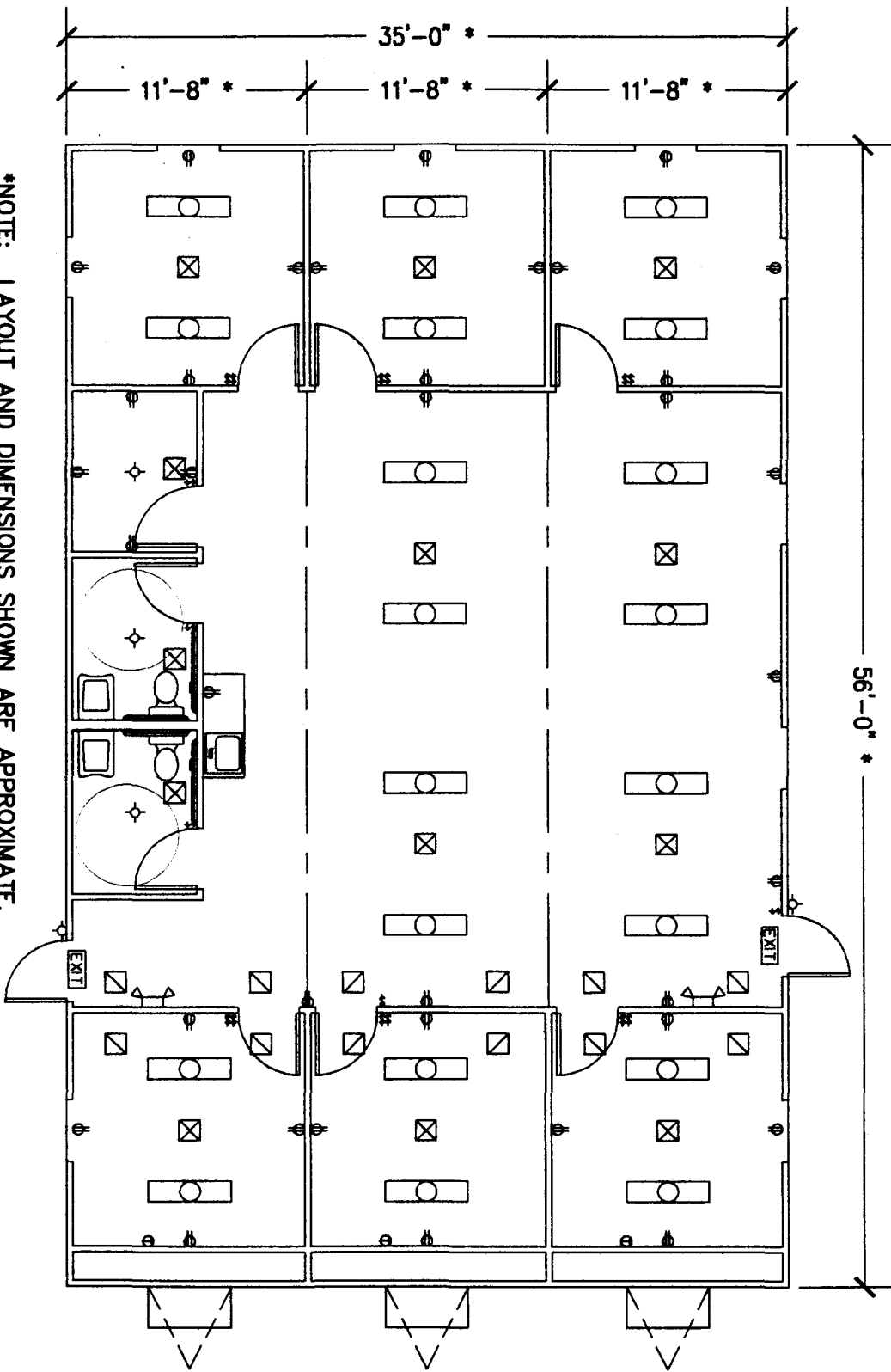
SCALE: AS SHOWN

SHEET 1 OF 1 SHEETS

FILE NAME:

CHECKED BY:



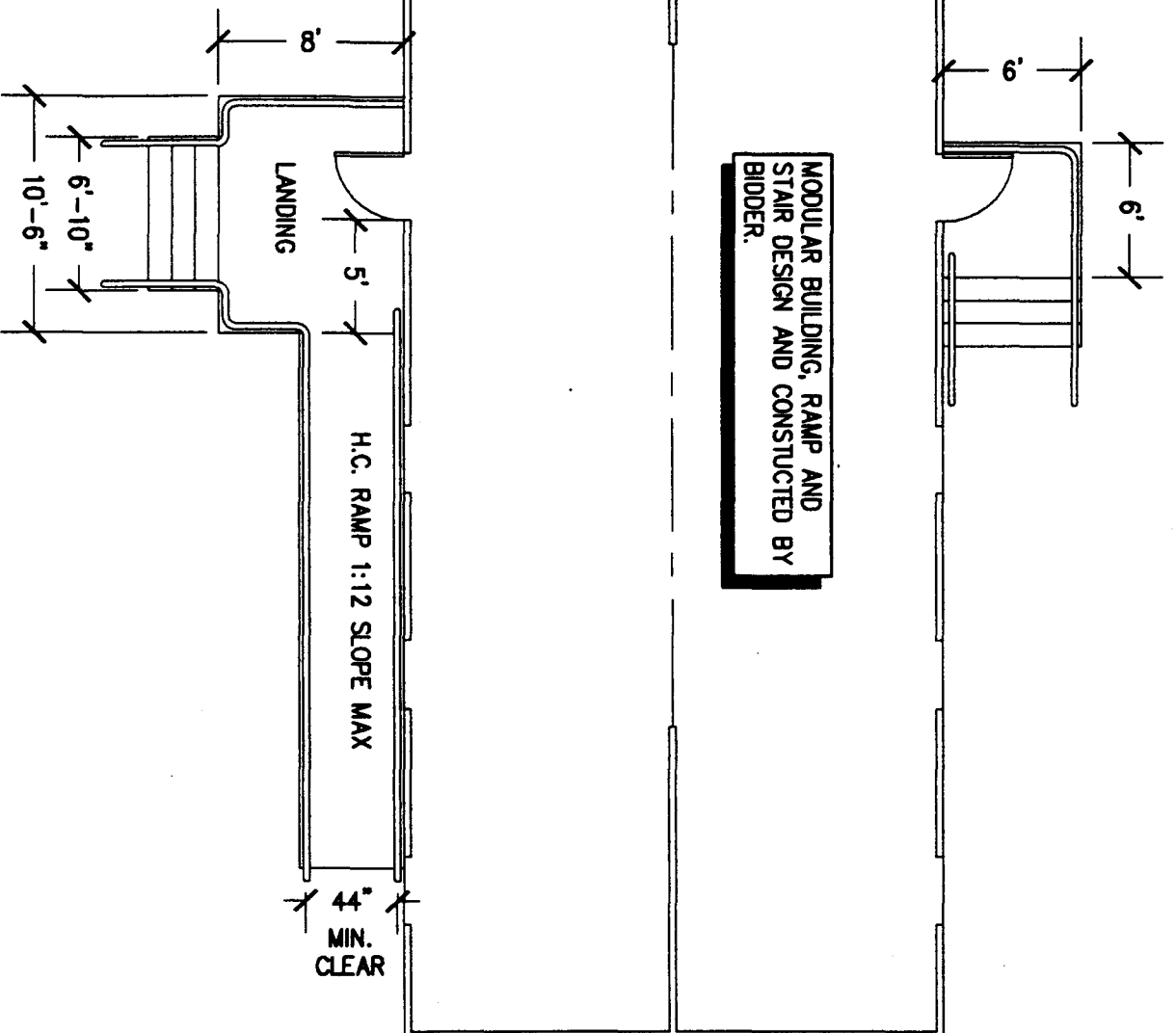


\*NOTE: LAYOUT AND DIMENSIONS SHOWN ARE APPROXIMATE.  
 ACTUAL MAY VARY TO ALLOW PRODUCTS OF VARIOUS MOD.  
 BLDG. MANUF. TO BE CONSIDERED.

**KATRINA - BLDG. B & C**

PLOT SCALE: 1/8"=1'

ENGINEER: D. FREDERICK	SCALE: AS SHOWN
DRAWN BY: RCG	SHEET 1 OF 1 SHEETS
DATE: 10/12/05	FILE NAME:
REVISED:	CHECKED BY:



MODULAR BUILDING, RAMP AND  
STAIR DESIGN AND CONSTRUCTED BY  
BIDDER.

**NOTES:**

1. STAIRS, RAMPS, RAILS AND LANDINGS SHALL COMPLY W/ ADAAG AND LIFE SAFETY CODE REQUIREMENTS
2. ALL WALKING SURFACES SHALL BE SLIP RESISTANT AND SHALL HAVE EDGE PROTECTION.
3. MARK THE LEADING EDGE OF EACH TREAD TO MAKE ITS PRESENCE AND LOCATION READILY APPARENT.

**TYPICAL RAMP AND STAIR PLAN**

PLOT SCALE: 1/8"=1'

ENGINEER: D. FREDERICK	SCALE: AS SHOWN
DRAWN BY: RCG	SHEET 1 OF 1 SHEETS
DATE: 10/12/05	FILE NAME:
REVISED:	CHECKED BY: